



EUROPEAN KENDO FEDERATION

ヨーロッパ剣道連盟

Agreement on

THE ORGANIZATION AND FINANCIAL MATTERS CONCERNING

EKC, EIC & EJC (2025)

- 1.) One of the major objectives of the **European Kendo Federation (“EKF”)** is to organize regular **Championships in Kendo, Iaido and Jodo** and at the same times this is one of the most important issues for the EKF’s Board of Officers (“**BO**”) to plan and manage (Art. 01. and 06. EKF Statutes). EKF delegates the rights to organize European Championships to Member Federations in order to provide opportunity for national teams to meet and decide Champion titles for the relevant year. Further, the aim of the event is to promote the respective discipline in Europe and the host country and present it at European level to the local practitioners and the general public as well. Finally, contact, information exchange and friendship amongst officials and practitioners from all EKF Member Countries shall be enhanced.
- 2.) The EKF as represented by its BO grants to the Organizing Federation of a Member Country (“**OF**”) named herein upon the valid execution of this document and under the conditions set forth herein and subject to the confirmation according to para 3.) the right to organize and conduct European Kendo, Iaido or Jodo Championships (“**EKC, EIC or EJC**”) in the one discipline and year (European Championships= “**EC**”) as indicated at the end of this document. EKF and OF shall and will cooperate to the best of their abilities to plan, prepare and execute the EC in the interest of the practitioners of the said disciplines in the EKF Member Countries. They will aim together for a well-organized, interesting and reasonably priced event. This document shall structure the preparation and actual execution of European Championships and in particular distribute organizational and financial rights and responsibilities between EKF and the OF.
- 3.) The candidature (= offer to organize) for the EC by an OF shall be notified to the BO as soon as possible and reported to the EKF General Assembly (“**EKF GA**”). Ideally this is done at least two years prior to the EC. Upon such notification of candidature, the BO and the OF will consult in due course to explore and examine the possibilities and preconditions for the EC, in particular the condition of the dojo, the hotel, transport situation and organizational structure of the OF. The OF shall present as soon as possible, not later than one month prior to the EKF GA preceding the EC, a Preliminary Budget Sheet as attached hereto as Exhibit-1. Upon the satisfactory conclusion of these consultations and examinations, the BO shall confirm in writing to the OF the right to organize and conduct the Relevant Event. This confirmation shall be made or explicitly refused not later than six months prior to the EC.

- 4.) After Preliminary Entry to the EC, the preliminary budget sheet shall be updated to take into account the actual number of participants. Any increase in the championship fee after that point has to be made in agreement with EKF.
- 5.) EKF handles the official invitation of the Zen Nippon Kendo Renmei (All Japan Kendo Federation – **ZNKR**) **delegation**. All official **contacts with ZNKR** will be handled by and pass through the EKF. The OF invites all national **personalities**.
- 6.) **Registrations** for organizational needs (Hotel booking, sayonara party etc.) shall be organized and handled by the OF according to deadlines as agreed with EKF. EKF offers support for such organizational registration. The competitor-registration and registration for Dan examinations at the Relevant Event will be handled via the EKF website.
- 7.) Every national delegation pays for their own **travel and lodging expenses** during the whole championship period.
- 8.) EKF pays for all the **expenses of the EKF Board of Officers** (5 persons) for the whole period of their stay, in individual rooms.
- 9.) The **expenses of the Championships Referees**¹ (lodging in single rooms, food and sayonara party; travelling expenses not included) are taken in charge by the OF for the three championships days only (four nights for EKC).
- 10.) If the OF chooses to include a seminar in the program, the cost of the **Sports Centre for the seminar** are to be paid by the OF and not taken into the EC budget; all revenues of the seminar will be for the account of the OF; it has the authority to fix the inscription prices.
- 11.) The cost of the **Sports Centre for the championships** are to be paid by the OF. The same applies for the cost of the eventual **shuttles** between the Hotel and the Sport Centre.
- 12.) All expenses for receiving the **ZNKR delegation**, from their arrival to their departure, are borne by the OF.
- 13.) The **costs for the Sport Centre** for the Dan Grading Examinations, the EKF ji-geiko and the halls for the EKF General Assembly, are paid by the EKF.
- 14.) Any subscription or registration fees relating to such **Dan grading examinations** organized on the occasion of such seminar or championship paid by the participants shall be for the account of the EKF.
- 15.) All kinds of **financial sponsoring** or subsidies from the national Government or other official authorities have to be approved by the EKF but will be for the account of the OF. Such approval will not be refused by EKF without important reasons which shall be stated in writing if so requested by the OF.
- 16.) Income from tickets sold to public during the event is for the account the OF.
- 17.) All **documents, publications or electronic presentations (e.g. event website) treating the Relevant Event** have to contain EKF's full name and logo (blue circle with three sword points) and if technically possible a link to the EKF Website.
- 18.) **Trophies, diplomas and medals** have to be ordered and paid by the OF.

¹ These are presently 38 for EKC and 20 for EJC and EIC.

- 19.) The OF shall make an event **catalogue** available at the OFs expenses, if possible. OF should make reasonable efforts to bring **publicity** with advertisements, such as a transparent displayed at (or nearby) the entrance of the event hall during the competitions.
- 20.) The extra expenses for an **EKF dinner** (if the dinner is held in the official hotel the difference between the dinner included in the inscription price and the special dinner) will be paid by EKF. The number of attendants is limited to a maximum of two delegates per member country and the officials of EKF and ZNKR.
- 21.) The OF is in charge of the logistic preparation for the **Dan Grading Examinations** in the Sports Hall, helped by EKF.
- 22.) BO will inform OF well in advance of the event, if **EKF technical assistance** will be made available at the EC, in which case the OF shall make use of it as directed by the BO. The costs related to any EKF technical assistants (including webmaster and announcer) as selected by the BO, are taken in charge by the EKF for the whole duration of their stay, including the sayonara party.
- 23.) The OF will make the **national flags** of all participating countries available in the **Sports Centre** for the Seminar and the Championships. EKF will provide the EKF Flag.
- 24.) The **shinai-check** is held in the evening and/or the morning prior to each EKC by the OF. At least four check tables will be provided for.
- 25.) For the technical details of the organization, reference is made to the Championship Handbook, as updated from time to time.
- 26.) The OF will provide a **meeting room for the managers' meeting**.
- 27.) The OF will take appropriate **insurance and hire medical support** needed or required under applicable national law and meet all other standards for the event as required under this national law.

EC / Year:

Execution Date:

The EKF Board of Officers

Organizing Country:

Name:

Signature:

Signature: