



**Read carefully – new rules!**

Dear Friends,

Please find below and attached the information for the

**29th EKF/FIK European Zone Referee Seminar, Brussels,  
Saturday 1st and Sunday 2nd of February 2020.**

Around this, there will be *ji-geiko* sessions, partly in the presence of a ZNKR delegation. There will also be a Kendo examination session from 1st to 7<sup>th</sup> Dan on Sunday 2nd February 2020.

**The International Kendo Federation (FIK) will again support the seminar by dispatching six fighters from Japan (four men, two ladies).**

**The Referee Seminar is organised for Referee Candidates to be proposed for the next European Kendo Championships 2020 in Kristiansand, Norway (17-19 April 2020). Presence in 2020 Referee Seminar is an obligatory condition for selection as 2020 EKC Referee.**

**Please note that the maximum number of Referee Candidates is ten (10) per country. The minimum grade for the Official Referee Candidates is ROKUDAN (6th DAN). By exception, a 5th dan referee who is also a former national team member, could be also a candidate. A request should be raised directly to the EKF Technical Director.**

**The seminar (for all participants!) will be conducted in OFFICIAL REFEREE TENUE (navy blue jacket, grey trousers, white shirt, burgundy tie). All referees shall bring their own flags to the seminar.**

**The number of Referee Candidates for the Seminar is limited. If the number of proposed Referee Candidates exceeds a number which does not allow smooth running of the event, the EKF can make selection. Please do not book plane tickets before the participation is confirmed (one week after registration deadline).**

**PLEASE NOTE: There will be no “black group” anymore.** The purpose of the EKF/FIK Referee Seminar is to select referees for the upcoming WKC and EKC. It is not primarily a training seminar. National Federations are, until other arrangements are in place, advised to organise their referee training independently, in cooperation with other Member Federations and/or with experienced European referees.

**EKF invites and sponsors 24 experienced national team level fighters of at least sandan level. Maximum number of national team level players is three (3) per country. A good balance of male and female fighters will be necessary.**

**Preference will be given to players and countries that reached “best 4” positions European Kendo Championships (Ladies and Men Tournaments). Registration will be possible for these country administrators 3 days in advance, starting on 11th November 2019. The countries concerned are France, Greece, Germany, Hungary, Netherlands, Poland,**



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**Serbia, Spain, Switzerland and Russia, and as special courtesy to the home country of the seminar, Belgium.** Even in those countries the registration is not “free” but need to cover the players who qualified best in the last EKC.

**EKF reserves the right to verify the fighter entries and modify registrations even if the formal requirements are met. This is also necessary to guarantee good balance of male and female fighters. Any such modification will be notified at the latest one week after the registration deadline. Please do not book plane tickets before the participation is confirmed.**

**Total number of fighters will be limited to 30 fighters, FIK fighters included. Registration will close when this number is reached.**

Fighters will be subsidised by the EKF by providing free accommodation, free lunches and free Dinner Party. Only travelling costs remain to be paid by National Federations.

**Other persons, i.e.**

- kendoka not in national team fighter category,
- kendoka willing to participate in dan examinations,
- accompanying persons

are invited to participate in **ji-geiko only** (Friday evening, Saturday evening, Sunday after seminar). They are welcome to join the dinner party on Saturday evening at price of 30 euro. Dinner party shall be reserved via the registration tool by Federations.

**There is also an additional hall (G2) reserved for organised ji-geikos, warming-up and free practice (preparing the examination) during the most part of the seminar. See seminar schedule for availability of G2 hall. Organised ji-geikos will be announced.**

We look forward to meeting you all next year in Brussels.

Sincerely Yours,

**Pekka NURMINEN**  
EKF Secretary-General



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## 1. Information on the seminar:

The venue is the

**ADEPS Sports Centre “Forêt de Soignes”,**  
Chaussée de Wavre 2057, 1160 BRUSSELS (Auderghem).  
Telephone: +32.2.672.22.60 | Fax: +32.2.672.19.39.  
<http://www.csfds.be/>      [info@csfds.be](mailto:info@csfds.be)

Seminar price:

- J **Seminar fee for Referee Candidates** is EUR **40,00** (including Dinner Party on Saturday). The fee remains the same as in previous years.
- J Fighters who are confirmed national team members with at least sandan level, first come first served, subject to EKF approval of the registration, will be subsidised by the EKF by providing free accommodation for two nights (FRI / SAT / SUN), lunches and Dinner Party. Only travelling costs remain to be paid by these fighters or their countries. National Federations shall confirm the adequate level and condition in the registration. **Maximum number of fighters per country is three (3) and total number is thirty (30), including the fighters dispatched by FIK.**

**EKF admin reserves the right to verify the entries and reject registrations even if the formal requirements are met. Any such rejection will be notified by one week after Registration deadline (see 3) at the latest.**

### **BOOKING OF ACCOMMODATION:**

EKF provides accommodation for the ZNKR Delegation, all fighters and for the seminar organisation. This accommodation is already reserved at ADEPS.

**EVERYBODY ELSE (REFEREE CANDIDATES, ACCOMPANYING PERSONS) need to make their bookings directly at ADEPS, by using the following link (FR and EN possible):**

**<https://www.auberge3fontaines.be/fr/>**

AND

the promotional code: **KENDO**

Click “**BOOK ROOM**” or “**RÉSERVER UNE CHAMBRE**” to start.

It is advised to make reservations in groups, to fill a whole room (2 person, 4 person, 8 person rooms) for the same period of time.



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**Prices and conditions and contact information is given on the ADEPS website.**

ADEPS reservation works naturally on “first come, first served” basis. After the capacity is fully booked, participants need to find hotels or AirB&B or similar outside. All participants are naturally free to use accommodation outside ADEPS.

**Meals:**

- J Breakfasts at ADEPS are included with the accommodation.
- J Saturday and Sunday lunch are offered free of charge ONLY for ZNKR Delegation, and the fighters, naturally.
- J **There will be no organised meals for other participants. ADEPS Cafeteria is informed of a major event. There is a possibility to command food from outside via Deliveroo, Uber Eats, or other delivery services (not to be eaten in the Cafeteria).**
- J Dinner Party on Saturday night at the ADEPS is included in the seminar fee for the Referees Candidates. For the others, the price is 30 euros per person, to be commanded upon registration.
- J The dinner party on Saturday is free for fighters.

**Registration to seminar is made on-line via EKF website. Please note, that registration of a person as a Referee Candidate means official nomination as EKC Referee Candidate. The registration is also considered as declared availability to referee at the EKC. Please make sure that this is the case. PERSONS WHO ARE NOT AVAILABLE TO REFEREE IN THE NEXT EKC SHOULD NOT BE REGISTERED.**

**Referee candidates might also be requested to be members of an examination jury in Brussels or at the EKC. Composition of panels will be confirmed well in advance, once number of examination candidates is known.**

## **2. Information on the examination:**

The Dan grading examination from 1<sup>st</sup> to 7<sup>th</sup> Dan will be held on Sunday 2nd February 2020 in the afternoon (subscription & registration fees according to the **EKF Grading Rules on EKF website**).

Registration to dan examinations is done via EKF website by the National Federations. See registration info below.

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All candidates for dan examination - without exception - are asked to confirm their registration/payment and presence at the latest on Sunday by 12.00 with the EKF Secretariat in ADEPS. This can be done by country or club representative.

**NOTE: Non-confirmed and non-paid candidates will be eliminated from the list of candidates after the deadline.**

The candidates must be ready in the Hall H2 one hour before the start of the examination on Sunday. The provisional starting time of the examination is 14:00 (i.e. please be there at 13.00 at the latest). Please follow the announcements for possible changes of timetable.

### 3. Registration, Payment and Cancellation Policy

- J **Registration to the Seminar will be open from 11th November (priority countries) to 6th December 2019.**
- J **Confirmation of registrations will be made on 13 December 2019 at the latest.**
- J **You can download an invoice upon closing the registration.**
- J **Deadline for the seminar related payments is 23rd December 2020.**
- J **Registration deadline for dan examinations and payments is 17<sup>th</sup> January 2020.**
- J **Deadlines will be respected.**
- J **Registrations are done via EKF website.**

Seminar: Please go to “Event Registration” and select “EKF Kendo Referee Seminar 2020” and follow the instructions there. Most important is the selection of registration type (“Shinpan S, Fighter F, Accompanying Person A). You can print a (PDF) list of registered persons that will show the amounts that need to be transferred to the EKF account after checking period.

**Please check that the pictures of the Referee Candidates are uploaded to the EKF Website and change / upload as necessary!**

Examination: Normal procedure via EKF website

Payments shall be made **exclusively** to the EKF account in advance **by the deadline (see above)**, preferably grouped by country. Otherwise, the registration cannot be accepted. For payments from outside Eurozone it is already possible to pay via PayPal to [treasurer@ekf-eu.com](mailto:treasurer@ekf-eu.com), however a cash payment (in Euro) on the spot can be agreed, but agreement must be made before respective deadline.

Please clearly indicate the exam by date/country/person and refer to the respective information on the transfer:



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EKF Bank account information: BNP Paribas Fortis Bank, Brussels  
Account holder's name: EKF AISBL  
Account number: BE45 0016 9470 5689 BIC code: GEBABEBB

And please send details of your transfer (who paid for whom and for what) via e-mail to [treasurer@ekf-eu.com](mailto:treasurer@ekf-eu.com) with cc.: [vice-president@ekf-eu.com](mailto:vice-president@ekf-eu.com)

**SEMINAR CANCELLATION POLICY:**

- )] Cancellations made until 13<sup>th</sup> January 2020 are fully reimbursed.
- )] Cancellations made between 14<sup>th</sup> January and 27<sup>th</sup> January 2020 (these days included) are reimbursed apart from the costs incurred.
- )] Cancellations made after 28<sup>th</sup> January 2020 will not be reimbursed.

**Cancellations to accommodation according to ADEPS conditions.**

**4. Important notice:**

Please pass this information on to the clubs in your country, mentioning especially that all subscriptions to the seminar and the examinations must be made by the **National Federation**. It is not advised for private practitioners to contact EKF on the Referee Seminar directly.

**By registering, all participants and officers agree that their names, gender, tournament category, results and pictures as filed or taken during the event may be stored, processed and published on the internet or in print media and that there may be videos taken during the event, stored and live streamed in connection with the event. All personal data will be handled according to EKF Privacy Statement published on EKF website.**



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## SEMINAR SCHEDULE

**PLEASE BE AT THE HALL H2, 10 MIN BEFORE THE START OF EACH TRAINING!**

**Friday 31st January 2020**

<b>ARRIVAL &amp; INSTALLATION</b>		<b>ADEPS</b>
<b>19:00-20:30</b>	<b>FREE JI-GEIKO</b>	<b>H2 HALL</b>
<b>Dinner (individual organisation or in the Cafeteria)</b>		

**Saturday 1st February 2020**

<b>08:00-09:00</b>	<b>Breakfast for those staying at ADEPS</b>	<b>Cafeteria</b>
<b>09:30-12.00</b>	<b>REFEREE SEMINAR</b>	<b>H2 HALL</b>
<b>12:30</b>	<b>Lunch Break</b>	
<b>14:00-17:00</b>	<b>REFEREE SEMINAR</b>	<b>H2 HALL</b>
<b>17:10-18:00</b>	<b>KEIKO</b>	<b>H2 HALL</b>
<b>19:30</b>	<b>Dinner party</b>	<b>Cafeteria</b>

**Sunday 2nd February 2020**

<b>08:00-09:00</b>	<b>Breakfast for those staying at ADEPS</b>	<b>Cafeteria</b>
<b>09:30-11:30</b>	<b>REFEREE SEMINAR</b>	<b>H2 HALL</b>
<b>11:30-12:30</b>	<b>KEIKO &amp; CLOSING CEREMONY</b>	<b>H2 HALL</b>
<b>12.00</b>	<b>DEADLINE FOR CONFIRMATION OF PRESENCE IN THE DAN EXAMINATION</b>	<b>H2 HALL</b>
<b>13:00</b>	<b>Lunch Break</b>	
<b>13:00</b>	<b>DISTRIBUTION OF EXAMINATION NUMBERS</b>	<b>H2 HALL</b>
<b>14:00-17:00</b>	<b>DAN GRADING EXAMINATION</b>	<b>H2 HALL</b>

**HALL G2, LOCATED AT THE SAME FLOOR THAN H2, IS AVAILABLE:**

**- SATURDAY: 9:00 - 11:00 / 12:30 - 14:00 / 16:00 - 22:00**  
**- SUNDAY: 9:00 - 16:00**

**ORGANISED JI-GEIKOS WILL BE ANNOUNCED. OTHERWISE G2 IS AVAILABLE FOR WARMING-UP AND FREE PRACTICE.**